

School Literacy Leadership Team Structure (Or School Improvement Team)

Purpose: The purpose of the school literacy leadership team is to:

- (1) Create a culture of distributed leadership across a district/school;
- (2) Provide oversight of the literacy initiative by insuring all activities are linked to the district/school program;
- (3) Use data analysis to problem-solve and edit literacy goals; and
- (4) Inform professional development throughout the year.

Membership of School Team:

- Principal
- Coach
- Reading Teacher
- School Psychologist
- SPED Teacher
- Classroom Teacher Representative from Each Grade-Level
- ELL Specialist

Meeting Frequency: Minimum of 1.5-2 hours / 1 x per month

Other Recommendations:

- 2 hour meetings are optimal but 1.5 per month at a minimum.
- Pay stipends to participants so meetings can be held after school
- Utilize Nov, March and June meeting to review school/district level data